

Attachment 2 – Site Manual

Vehicles and Parking

Cars are only permitted on the gravel tracks and car park area behind the main hut.

All vehicles to be parked at owners own risk and only in designated areas.

The speed limit of 10kmh must always be observed and vehicles must travel only on designated access roads as indicated on site map.

Unregistered vehicles, motorbikes, quad bikes and other motorised vehicles are not permitted.

Do not drive vehicles past the car park unless for emergency or maintenance.

Tents

There are two designated tent areas:

1. Between the beach and south of the Leaders Lodge
2. In the cleared area just north of the Leaders Lodge on the west side of the track leading to hut 6.

Please take care not to set up tents under trees. The older trees at Camp Ichthus are prone to dropping limbs unexpectedly.

Please note – Tent sites are un-powered and the use of extension cords is not permitted. Vehicles are not permitted in tent areas.

Caravans / Campervans

There are two areas for caravans / campervans. Please do not set up caravans / campervans in other locations. Only three caravans are permitted on site at any one time.

1. The open area near hut 2
2. The open area to the east of the drive near the fire pump shed.

Please note – Caravan sites are un-powered and the use of extension cords is not permitted.

Fires

During the permitted fire season, fires are only to be lit in the campfire area on the north side of the carpark or in the brazier on the gravel area outside the main hut. Fires are permitted in the brazier on the gravel area outside the main hut on any day that is not a total fire ban. Please do not cut down trees to burn. Firewood is stored in the area north of the boatshed. **All fires must be completely extinguished when not attended, this means coals must be cold to touch.**

Outdoor fires are not permitted during fire restriction periods. Check with the CFA.

<https://www.cfa.vic.gov.au/warnings-restrictions/east-gippsland-fire-district>

Smoking/Alcohol

Icthus Site and buildings are designated non-smoking areas, except for the gravel area on the boatshed side of the main hut as indicated on site map.

We ask anyone smoking outdoors at the property to be especially mindful of bushfire risk and litter. Please ensure that you fully extinguish any cigarettes and that you place butts in a rubbish bin.

Responsible use of alcohol is permitted on site.

Emergency Procedures

The Emergency Management Plan for the site is located in the kitchen.

Fire Extinguishers are provided for emergencies. Huts are equipped with smoke detectors. These items are vital for protection of people and should not be tampered or played with.

Kitchen

Details for lighting the gas hot water are on the hot water service in the kitchen. (This is only required if it goes out).

Details for lighting the stove are next to the stove.

Town water is used in the kitchen and washup area and is suitable for drinking.

Two outdoor tables are stored behind the couch in the Main Hut.

Sleeping Accommodation

For the health and safety of the hirer the number of people sleeping per room must not exceed the number of mattresses (porta cots for babies are not included in these numbers). Mattresses are provided with a vinyl cover. Hirers must provide their own linen and other bedding.

The Leaders Lodge has four bedrooms and a small lounge / kitchenette. The kitchenette has a small refrigerator / freezer and a microwave oven. The first bedroom sleeps 4 people and has a double bed and 2 single bunks. The second bedroom sleeps 4 people in 4 single bunks. The third bedroom sleeps 6 people in 6 single bunks. The fourth bedroom sleeps 2 people in a double bed. Water in the Leader's Lodge is tank water only unless advised otherwise.

There are 5 small sleeping huts that sleep 6 people each in 6 single bunks.

Amenities Block

The toilets and showers use tank water however the sewage is connected to the East Gippsland Water. Please use water wisely. Sanitary products must not be flushed. There are Sanitary Bins provided in each of the girl's toilet cubicles. These must be emptied and disposed of at the end of the hire.

There is a small utility room between the girl's and boy's toilet and shower areas that has a small washing machine and dryer. Please clean the lint filter between uses.

Spare toilet paper and other supplies are stored in the large cupboard inside the utility room.

Large rubbish wheelie bins are located in the Laundry room. Please return bins to Laundry once emptied at the end of hire period.

Settings on pumps or water tanks are not to be altered for any reason.

First Aid

Hirers must supply their own first aid supplies

Telephone/WiFi

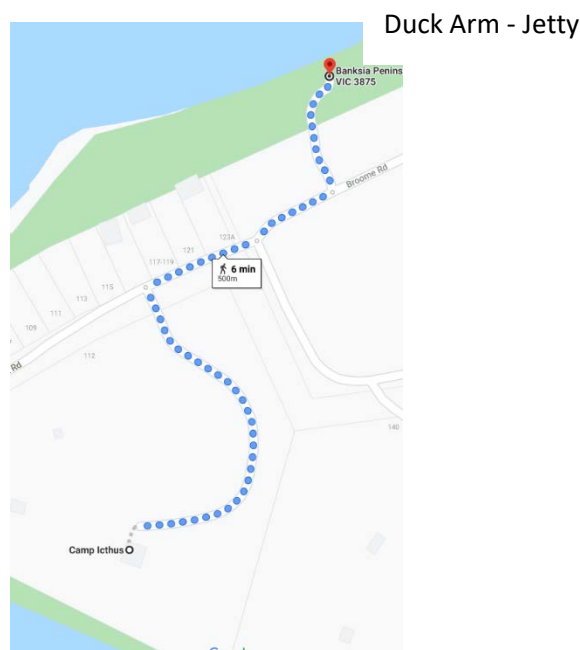
There is no landline telephone or WiFi at the campsite. Mobile phone coverage ranges from good to patchy – the best reception is usually on the deck at the front of the main hut. Emergency reception is always available at the entrance gate to Banksia Peninsula.

Neighbours

Please respect our neighbours. Whilst it can feel quite isolated on the campsite, some of our neighbours are quite close and noise travel so please be considerate.

Swimming

The best swimming is at Duck Arm which about 5-10mins walk from the camp. While Icthus partially owns the jetty here we please ask that you respect any other users of the jetty.



You can also swim in Lake Victoria, but it is very shallow and has a rocky floor that can cut tender feet.

Camp Icthus Contact

All hire bookings will be provided with a contact person for any problems that may arise during the hire period.

Cleaning

The camp is to be maintained in a clean condition by hirers. At the end of the hire the group is responsible for leaving the campsite in a tidy manner as per the following cleaning checklist. Failure to clean may incur additional fees and charges.

Small Huts

- Mattresses put on their sides
- Windows closed and latched (not locked), curtains drawn.
- Floors swept
- Rubbish emptied
- Shelves wiped down
- All lights turned off
- Doors locked

Toilet Block

- Toilets and showers cleaned
- Rubbish Bins and Sanitary Bins (small bins in girls toilets) emptied
- Benches cleaned
- Shower mats to be hung up
- Floors swept
- Doors locked (including laundry)

Leaders Hut

- Single vinyl mattresses turned on sides
- Blinds closed
- Shelving in bedrooms wiped down
- Fireplace cleaned out (if used – make sure that the ashes are cold)
- Kitchen area cleaned and benches wiped down
- Fridge emptied, wiped out
- Floors vacuumed– please empty vacuum cleaner after use.
- Front concrete apron swept
- Windows closed
- Rubbish emptied and removed
- Doors locked

Main Hut and Kitchen

- Tables raised up, outdoor tables folded away behind Couch.
- Fireplace cleaned out (if used – make sure that the ashes are cold)
- Windows to be closed
- Floors swept
- Lino floor in kitchen and wash up area mopped
- All sinks and benches cleaned, no dishes to be left in sink.
- Empty crumbs from toasters
- Wipe down stove and clean the trays under the burners.
- Both fridges emptied, wiped out – **Do not turn the power off** (Camp Icthus may occasionally have food stored in the freezer or fridge – please leave)
- Any drying racks used for tea towels returned to laundry
- Microwave and appliances cleaned

- All food removed
- Indoor Rubbish bins emptied and cleaned – **NO RUBBISH IS TO BE LEFT ON SITE**
- Lights turned off
- Both doors locked

Rubbish

Large rubbish wheelie bins are located in the Laundry room. Please return bins to Laundry once emptied.

All rubbish must be removed from the site at the end of the hire period. Bairnsdale Shire Tip changes a small amount for 'household' rubbish and has a recycling facility.

Bairnsdale Shire Landfill and Recycling Facility

200 Johnstons Rd, Forge Creek, Victoria, 3875

Tel (BH): (03) 5152 6535

Hours: Monday to Friday 8.00am - 5.00pm, Saturday & Sunday 9.00am – 5.00pm

